



## EXECUTIVE SUMMARY

**Recommendation that the Broward College District Board of Trustees authorize a standard agreement (purchase order) with the Society of Diagnostic Medical Sonography (SDMS) for membership and renewal dues for the Ultrasound Program. Fiscal Impact: \$725.00**

**Presenter(s):** Jamonica Rolle, Vice Provost, Academic Affairs

**What is the purpose of this contract and why is it needed?** The purpose of membership with the Society of Diagnostic Medical Sonography is to support and advance the field of diagnostic medical sonography. Members of this society gain access to educational resources, professional development opportunities, networking with colleagues in the field, and the latest research and advancements in medical sonography. Being part of the society helps sonographers stay updated with best practices, guidelines, and innovations in diagnostic medical imaging.

**What procurement process or bid waiver was used and why?** Small purchase for Category One (\$0.00 - \$10,000) per College Procedure A6Hx2-6.34 was used, where there are no formal or informal competitive requirements for goods and services acquired by the College at this dollar threshold. Membership dues, per the Florida Statute 119.01(3) requires that all financial, business and membership records held by the organization in relation to the individual(s) or organization(s) for whom a purchase order is being issued are to be considered public records and shall be subject to the provisions of Florida Statute 119.07.

**Is this a budgeted expenditure from the budget established at the last June Board of Trustees meeting?**  
Yes.

**What fund, cost center and line item(s) were used?** FD100, CC0526, GLC: 64502: Inst Memberships and Sponsorships.

**Has Broward College used this vendor before for these products or services?** Yes.

**Was the product or service acceptable in the past?** Yes.

**Was there a return on investment anticipated when entering this contract?** Yes.

**Was that return on investment not met, met, or exceeded and how?** Met.

**Does this directly or indirectly feed one of the Social Enterprise tactics and how?** Yes, this is a membership renewal with Society of Diagnostic Medical Sonography (SDMS) which feeds the Social Enterprise tactic- Answer the Call for Healthcare Professionals and Actualize Employment tactics.

**Did the vendor amend Broward College's legal terms and conditions [to be answered by the Legal Office] if the College's standard contract was used and was this acceptable to the Legal Office?**

The General Counsel's office has reviewed the agreement and any deviation to the College's standard terms has been deemed acceptable.

**FISCAL IMPACT:**

**Board Item**

Description: \$725.00 CC0526, BU020, FD100, PG000062

Meeting of August 20, 2024

06/25/24

CC0526 · Ultrasound

(\$725.00)

**Jeffrey Nasse**


Jeffrey Nasse, Provost and SVP of Academic Affairs



6/17/2024

APPROVAL PATH: 12296 Society of Diagnostic Medical Sonography (SDMS) Membership Renewal & Dues (FY2024-2025)

 **Workflow**

 Edit View

 Add Work Item

Stage	Reviewer	Description	Due Date	Status	
1	Nora Powell	Dean Review		✔ Completed	
2	Jamonica Rolle	Vice Provost Review		✔ Completed	
3	Jeffrey Nasse	Provost and SVP of Academic Affair		✔ Completed	
4	Natalia Triana-Aristizabal	Contracts Coordinator		✔ Completed	
5	Zaida Riollano	Procurement Approval		✔ Completed	
6	Rabia Azhar	CFO Review		✔ Completed	
6	Christine Sims	Budget Departmental Review		✔ Completed	
6	<b>Legal Services Review Group</b>	Review and Approval for Form and		✔ Completed	
7	Board Clerk	Agenda Preparation		✔ Completed	
8	District Board of Trustees	Meeting	08/20/24 08:30 AM	🕒 Pending	
9	<b>Electronic Signature(s)</b>	Signatures obtained via DocuSig 		🕒 Pending	
10	Natalia Triana-Aristizabal	Contracts Coordinator		🕒 Pending	



**Society of Diagnostic Medical Sonography**  
PO Box 200971, Dallas, TX 75320-0971  
Tel: +1 214-473-8057 Fax: +1 214-473-8563  
<http://www.sdms.org>

Broward College - DMS Program  
111 E Las Olas Blvd  
Ft Lauderdale, FL 33301-2206

### Invoice

Customer #: 0010684430

Invoice #: 1193971

Invoice Date: 05/01/2024

Description	Quantity	Price	Discount	Amount
Organizational Membership - Tier 2 (5 members)	1	\$825.00	\$100.00	\$725.00

*TERMS: Payment by check authorizes the SDMS to process funds by electronic funds transfer (ACH). Membership dues to the SDMS are not tax deductible as a charitable contribution. For information on partially deducting membership dues as a business expense or deducting a donation to the SDMS Foundation as a charitable contribution, please visit [www.sdms.org/taxes](http://www.sdms.org/taxes).*

Invoice Total	\$725.00
Taxes	\$0.00
Amount Paid	\$0.00
Credit Applied	\$0.00
<b>PLEASE PAY</b>	<b>\$725.00</b>

PLEASE DETACH AND REMIT WITH YOUR PAYMENT

Invoice#: 1193971

Customer #: 0010684430

Broward College - DMS Program  
111 E Las Olas Blvd  
Ft Lauderdale, FL 33301-2206

Select Payment Method	
<input type="checkbox"/> Check Enclosed	Check number _____
Card # _____	
CVV Code _____	Exp Date ____/____
Card Holder's Name _____	
Card Holder's Signature _____	

Remit Payment To:

**Society of Diagnostic Medical Sonography**  
PO Box 200971  
Dallas, TX 75320-0971

Total Due: **\$725.00**

SDMS Foundation Donation: \_\_\_\_\_

Amt Paid: \_\_\_\_\_